

In JustGrants, GAMs are only for true modifications to an award. It is not used for more routine updates to grant information that will not modify a fact about the award details. There are three types of GAMs—Programmatic, Financial, and Project Period Extension.

Programmatic GAMs: A Programmatic GAM is used to update changes in project scope or to gain prior approval for changes with programmatic costs and activities as determined by the DOJ Financial Guide. Programmatic GAMs have two sub-types: Costs and Scope.

- Costs
 - Consultant Rates in Excess of the Threshold Rate
 - Foreign Travel
 - Confidential Funds
 - Costs Identified in the Award Package Requiring Prior Approval (for example: non-OVW, non-Underserved training requests)
 - **NOTE:** For “Costs requiring Prior Approval”, deliverables are not included. Deliverables are submitted through the Deliverable module and NOT through a GAM
- Scope
 - Altering programmatic activities
 - Changing the purpose of the project
 - Changing the project site
 - Experiencing or making changes to the organization or staff with primary responsibility for implementation of the award, including:
 - Changes in key personnel
 - Contracting out and/or subawarding (e.g., a project partner), if authorized by law, the services of a third party to perform activities which are central to the purpose of the award
 - Otherwise obtaining the services of a third party (if authorized by law) to perform activities which are central to the purpose of the award

Financial GAMs: Financial GAMs are used to modify budget details. In order to have the ability to create a budget modification GAM, an award must first have a final budget clearance. There are three types of Financial GAMs – Budget Modification, Sole Source and Budget Reduction.

- Budget Modification: a request to modify an approved budget to reallocate funds among the budget categories
 - The proposed cumulative change is greater than 10% of the total award amount.
 - The budget modification changes the scope of the project. Examples include altering the purpose of the project, authorizing use of a subcontractor or other organization that was not identified in the original approved budget, or contracting for or transferring of award-supported efforts.
 - A budget adjustment affects a cost category that was not included in the original budget. For example, if the direct cost category “Travel” did not exist in the original budget, the adjustment to transfer funds from Equipment to Travel requires a GAM.
- Sole Source Approval: must be initiated to request to enter into a non-competitive contractual relationship with a contractor under a grant where the contracted cost exceeds the simplified acquisition threshold.
- Budget Reduction: This option is not for OVW Grantees.

Project Period Extension: Project Period Extension GAM is used to extend the length of the funded award.

NOTE: If the Create New GAM button is gray for Project Period Extension and Financial GAMs, a GAM of the same type or subtype is already in progress. A second GAM of the same type may not be created

The following is a user guide that will help assist you about GAMs in JustGrants:

<https://justicegrants.usdoj.gov/sites/g/files/xyckuh296/files/media/document/jarg-grant-award-modifications.pdf>