STOP Formula Grant Program – New Form Updates

VIOLENCE AGAINST WOMEN ACT | MEASURING EFFECTIVENESS INITIATIVE

This project was supported by Grant No. 2017-TA-AX-K059 awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.
Goals for this Session

➢ You will understand, or improve your understanding of, the following:

- The overall reporting process
- Who to contact for assistance
- Updates to the new STOP administrator & STOP subgrantee forms
Who do I call for Help?

- If you have questions about the content of the STOP Administrator and/or STOP Subgrantee Reporting Forms
- If a subgrantee has a question about the reporting form and you are unsure of how to answer
- If you have issues with your Box Account

VAWA Measuring Effectiveness Initiative
1-800-922-VAWA (8292)
vawamei@maine.edu
www.vawamei.org
Who do I call for Help?

- If you have Grants Management Information System (GMS) technological, web-based questions
  - OVW GMS (available during business hours)
    - 1-866-655-4482
    - OVW.GMSSupport@usdoj.gov

- If you only need password assistance
  - OJP GMS (8am-12am)
    - 1-888-549-9901, option 3
    - GMS.HelpDesk@usdoj.gov
Who do I call for Help?

- If you need to verify grant-supported activities
- If you cannot submit your administrator report by the deadline

Office on Violence Against Women
202-307-6026
https://www.justice.gov/ovw
Administrator Reporting Cycle

- Report must be downloaded from GMS system.
- STOP Administrator reports are due to GMS by March 30th of every year.
STOP Subgrantee reports are due to VAWA MEI by March 30th of every year.

- Allow for time to review subgrantee reports
  - For instance, many administrators set February 15th or March 1st as the day subgrantee reports are due to them.
Administrator Role in Subgrantee Reporting

- STOP Administrators can support subgrantees on how to report their data by:
  - Answering subgrantee questions about the form.
    - If you are unsure of how to answer a subgrantee question, reach out to VAWA MEI!
  - Reminding subgrantees to click the "Validate" button (on the last page of the form) prior to submitting the form to the administrator.
  - Reviewing each subgrantee report and addressing any errors or misunderstandings with the subgrantee.
    - Request that the subgrantees make changes as required, or make the necessary changes directly.
Reviewing Subgrantee Reports

Before sending them to VAWA MEI, STOP Administrators should review the subgrantee reports to:

- Make sure subgrantees submitted on the new STOP subgrantee form.
  - Helpful Hint: The new form’s first page has a couple of bulleted items; the old form does not.
- If VAWA MEI receives subgrantee reports submitted on the old form, we may request those reports be resubmitted.
- Check that the report is a fillable PDF and that the version is not a scanned copy.
- Validate the form!
  - The validation process will find major errors, like if a grantee reported victim services but did not report demographics.
Submitting Reports to VAWA MEI

There are two methods for submitting subgrantee reports:

- **STOP 2019 Box Folder** – a secure file-sharing server where STOP Administrators can upload subgrantee reports.
  - VAWA MEI will begin giving access to STOP 2019 folders in early March.
- **CD/USB Drive** – copying subgrantee reports to a CD or USB drive and mailing them to VAWA MEI.

VAWA MEI will email administrators with more information on submitting subgrantee reports in early March 2020.
STOP Administrators Form Updates
NEW Question 6C. Reallocation of Funds Returned

- Report on how the funds returned in question 6A were reallocated by FFY and by category.

- Total of categories for each FFY should match the amount returned for that FFY in question 6A.

- Percentages are automatically populated.
Questions 8a & 8b – Culturally Specific Awards

➢ Report culturally specific victim services awards in Question 8a by FFY and category.

■ **UPDATE:** Also indicate which subgrantees received these awards in your subgrants list.

➢ Discuss these awards in question 8b, for example:

■ Explain if did not meet 10% of victim services awards requirement.

■ **UPDATE:** Describe any awards made to culturally specific organizations that also received sexual assault funds.
NEW Questions 9a & 9b – Sexual Assault Awards

- Report sexual assault set-aside awards in Question 9a by FFY and category.
  - Also indicate which subgrantees received these awards in your subgrants list.

- Discuss any challenges in meeting the 20% set-aside requirement in Question 9b.
All Administrators need to answer questions 12 to 18.

New narrative questions:

- 13 – Subgrants that were used for incarcerated victims, developing legislation, prevention/education, improving response to victims who have limited access to services due to sexual orientation/gender identity.
- 14 – Jessica Gonzales Victim Assistants
- 15 – Crystal Judson Domestic Violence Protocol Program
- 16 – Prison Rape Elimination Act (PREA)
Any questions?
STOP Subgrantee Form Updates
Section A1

Question 5. Subgrantee Organization Type
- Choose the one that best describes the organization receiving the subgrant.
- **UPDATE:** Added “Legal Services Organization” category.
Section B: Purpose Areas

- Select any purpose areas that your STOP subgrant addressed during the current reporting period.

- UPDATE: Carefully review the purpose areas, as they have changed.
  - The updated purpose areas reflect the changes made by the VAWA reauthorization of 2013.
Section C1. Training

- Question 12. People Trained
  - **UPDATE:** Removed “Military command staff” and “Multidisciplinary” categories.

- Question 13. Training Content Areas
  - **UPDATES:**
    - **Justice System:** added “Domestic violence committed by law enforcement personnel”, “Homicide prevention”, and “Sexual assault evidence collection kits”.
    - **Underserved:** added “are D/deaf or hard of hearing” and “are in correctional settings”.
NEW Section C2: Education

Education is the dissemination of general information that will increase public awareness of sexual assault, domestic violence, and stalking.

- **Question 15. Education Events Provided**
  - Events are counted by audience.
  - Separate audience is a new event.

- **Question 16. Groups Educated & Question 17. Topics**
  - Check all that apply.
Section C4. Policies and Legislation

Question 20. Policies – NEW categories

- “Appropriate response to victims/survivors in correctional settings” and “whose sexual orientation or gender identity affects their access to services”
- “Sexual assault evidence collection kits”
- “Homicide prevention”

NEW Question 21. Legislation and Policies

- Describe activities related to the development or promotion of state, local, or tribal legislation and policies.
Section C5: Products

Question 23

- Report the products that were developed and/or revised using subgrant funds during the reporting period.
- **UPDATE:** No longer reporting on the number of used/distributed products.
  - If funds only supported distributing/using of a product, you would not report it.
Section C6: Data Collection and Communication Systems

Questions 24 & 25

- Report subgrant funds used to develop, install, or expand data collection and/or communications.
- Check all that apply for both data collection and systems (q.24) and purpose of data collection and systems (q.25).
- UPDATE: Added “Sexual assault evidence collection kits” to Question 25.
Section C8: System Improvement

Question 28. System Improvement

- Data recorded here should describe improvements made that influence a broad, system-wide response.
- UPDATE: Added “Fatality review” and “Language access plan” categories.
Section D. Victim Services

- Report all subgrant-funded victim services provided, whether by a victim/legal services organization, or by staff providing victim services within law enforcement, prosecution, or the court system.

- Victim Services – questions 29-37
- NEW Legal Services – questions 38-42
NEW Question 30. New Victims/Survivors Served

- For each victim/survivor reported in 29A and 29B, report the number who began receiving STOP program-funded services during the current reporting period.

- If this is your first reporting period using STOP funds, all victims/survivors reported in 29A and 29B should be reported in Question 30.
Victim Services (cont)

NEW Question 31. Additional Victimization
- For each victim reported in question 29A or 29B, report any additional types of victimizations for which they received STOP program-funded services during the current reporting period.
- Report a victim only once under each additional victimization.
Question 33. Reasons Not Served/Partially Served

- Indicate whether each reason checked applies to victims/survivors partially served, not served, or both.

- UPDATE: Revised table to have two columns of checkboxes – one for partially served and one for not served.
Question 34. Demographics **UPDATES**

- Race/ethnicity: added “Some other race, ethnicity, or origin”
- Gender: added “Transgender or gender noncomforming”
- Age: changed the 13-17 category to 11-17
- Other demographics:
  - Lesbian, gay, bisexual, transgender, or queer (LGBTQ) individuals
  - People who are D/deaf or hard of hearing
  - People who are in correctional settings
**Question 36a. Victim Services**

- For victims/survivors reported in 29A and 29B, report the number that received each type of service offered.

**UPDATE:** Added “Number of times service was provided” column

- For example, if 10 victims each received counseling 3 times during the current reporting period, report 30 in the ‘number of times service was provided’.

**UPDATE:** Removed “Civil legal assistance” category

- This data will now be reported under Legal Services.
Section D: Victim Services

Question 37: Protection Orders

- Report the total number of temporary and/or final protection orders requested and granted during the current reporting period.

- Protection orders should only be reported here if STOP program-funded victim services staff provided assistance to victims/survivors to obtain those protection orders.

  **UPDATE:** If an attorney or paralegal assisted victims in obtaining protection orders, you would not report those POs in Victim Services, you would report them in Legal Services.
NEW Legal Services Subsection

- This is only for legal assistance provided by STOP-funded attorneys or paralegals. If your subgrant did not fund attorneys/paralegals, you would select “No”.

- Question 38: Legal Issues
  - Report the number of primary victims/survivors from 29A and 29B who had legal issues addressed during the current reporting period.
  - For B. Family Law Matters and G. Immigration Matters, provide an unduplicated count of victims who received assistance in one or more of the subcategories listed under each of these general categories.
NEW Legal Services (cont)

- Questions 39 and 40
  - Report an unduplicated count of victims/survivors who received assistance with at least one legal issue in Question 38.
  - If they received assistance with more than one legal issue, report them in both Question 39 and Question 40.

- Question 41. Legal Outcomes
  - Report an outcome for all cases closed or issues resolved during the current reporting period for which services were provided by STOP Program-funded attorneys or paralegals.
Section E3. Courts

UPDATE: No longer collecting data on the number of new criminal cases.

Question 56. Dispositions of Violations
- Report total number of cases in which there were dispositions of violations during the current reporting period.
  - If no disposition by end of reporting period, do not report.
- UPDATE: Combined “partial revocation of probation” and “full revocation of probation” into one column.
Section E4: Probation and Parole

Question 61. Number of Offenders
- Report the number of offenders monitored.
  - **UPDATE:** No longer need to report new and continuing.
- Report the number who completed probation and whether or not they had violations during probation.

Question 62. Monitoring Activities
- Report any monitoring activities that occurred during the reporting period, including outreach to victims.
  - **UPDATE:** Now can report electronic monitoring.
Question 63: Disposition of Violations

- Report the total number of cases in which there were dispositions of violations during the current reporting period.
- Violation does not have to have occurred during this reporting period, only disposition. A case may be counted more than once if there were multiple violations.
- **UPDATE:** Combined “partial revocation of probation” and “full revocation of probation” into one column.
Section E5: Batterer Intervention Program (BIP)

Question 66: Offenders in Program

- Report the number of offenders in your BIP.

  **UPDATE:** No longer need to report on new and continuing offenders, just the number of offenders in your programs.
NEW Questions 71: Crystal Judson Domestic Violence Protocol Program Activities

Must be answered by all subgrantees using funds for Crystal Judson DV Protocol Program.
Any questions?
www.vawamei.org

- Ask a question through our “Contact Us” form
- STOP subgrantee progress reporting form and instructions
- Reporting tools and resources
- Final Reports to Congress (Biennial and STOP)
- Summary Data Reports (aggregated data by grant program)
- Register for STOP Program Webinar – February 3rd, 2:00-4:00
Questions?

Contact VAWA MEI staff at:

- vawamei@maine.edu
- 1-800-922-VAWA (8292)

Thank you!